

*Vulnerable Children Society*  
**MEETING SUMMARY**

*Date: January 17, 2017  
 9:00AM PST*

*Held via Skype.*

*Notes prepared by Laura Morrison.*

*Attendees: Arnica Rowan, Flora Meier, Tawnya Pattie, Laura Morrison*

*Regrets: Dacia Douhaibi, Nicole Bellefleur, Menbere Muluneh*

*Meeting Minutes include formal meeting decisions, informal meeting discussion and tasks assigned to directors.*

## MEETING DECISIONS

MOTION	1ST	2ND	PASSED
<i>To accept the Meeting Minutes from December 7, 2016 as presented.</i>	Arnica	n/a	n/a
<i>To accept Financial Statement August 2015-July 2016 as presented.</i>	Tawnya	Arnica	Yes
<i>(Restated) To fund airfare, accommodations, and incidentals of one board member per year to travel to Ethiopia and to fund accommodations and food for other board members while in Ethiopia on VCS business. Note that any costs associated with personal travel are the responsibility of the board member.</i>	Arnica	Flora	Yes
<i>To 1) move the contingency funds into general revenue and 2) all one-time donations over \$100.00 be allocated to project funds (with an option of flexibility for donations named to specific projects).</i>	Tawnya	Arnica	Yes

TASK	DATE	LEADER	HELPER
<i>To submit 100 word profile (with travel pictures).</i>	End of Jan 2017	All board members	
<i>To complete 400 word article for first publication of 2017.</i>	End of Jan 2017	Nicole	
<i>To complete 400 word article.</i>	End of Feb 2017	All board members	Dacia

## TASKS/TO DO

# MEETING NOTES

Meeting called at 9:16am (PST)

Meeting Minutes from January 17, 2017 - Accepted

## **Donor Update/Finances** (see Financial Statements)

Lead by Arnica and Tawnya

Monthly donors have increased.

~\$13,000 received in Nov-Dec 2016 in one-time donations.

Total revenue is up from last year. Two-thirds of revenue is generated from monthly donors.

Sex Trade Program is fully funded if we choose to proceed.

Board reaffirmed travel funding policy (see motion): Travel is required as direct oversight of projects is required by the Canada Revenue Agency. The board will continue to fund airfare, accommodations, and incidentals of one board member per year to travel to Ethiopia and will fund accommodations and food for other board members. Note that any costs associated to personal travel are the responsibility of the board member.

Board reaffirmed funding policy: VCS funds ongoing projects with ongoing funds (monthly donations). One-time donations are used to support one-time projects only.

See motion re contingency and project funds allocations.

## **Reporting of Love and Hope Family Centre**

Lead by Arnica

Canadian Humanitarian contract is signed. VCS to fund \$30,000.

Sponsor child updates were sent to donors in December. Good feedback received.

~15 children and families graduated from program, making room for 10-15 new children.

## **Marketing Plan**

Lead by Arnica

Board members are reminded to submit profiles and photos by end of January.

Board articles due by end of February, for the exception of Nicole, whose article is due by the end of January. Nicole's article will be first publication, Laura's to be second, Arnica's to be last, and others to be determined.

## **Other**

AGM will be held soon.

Coffee Tours to be planned for late September.

Upcoming meetings

- Friday, February 17, 2017 9:00am (PST)
- Tuesday, March 14, 2017 9:00am (PST)
- Friday, April 14, 2017 9:00am (PST)

Meeting adjourned at 10:04am (PST)