

Vulnerable Children Society
MEETING SUMMARY

*Date: March 9, 2018
 9:00AM PST*

Held via Skype.

Notes prepared by Laura Morrison.

*Attendees: Arnica Rowan, Flora Meier, Laura Morrison, ,Nicole Bellefleur, Menbere
 Muluneh, Tawnya Pattie*

Regrets: Dacia Douhaibi

*Meeting Minutes include formal meeting decisions, informal meeting discussion and
 tasks assigned to directors.*

Meeting decisions

Motion	1st	2nd	Passed
1. To fund Hope for Children in Ethiopia again next year at \$25,000.	Arnica	Tawnya	yes
2. If we can't go to Ethiopia in April, then directors can chose to either: a. pay back reimbursement and use the ticket for personal use, or b. VCS will cover the cost to change it to an open ticket, and the director will fly on the same ticket at a later point to Ethiopia on a VCS trip.	Arnica	Tawnya	yes

Tasks/to do

Task	Date	Leader	Helper
Laura and Arnica to meet re donor	Before next meeting	Laura	Arnica
Arnica to pass on the report binder to Flora	ASAP	Arnica	Flora
Review constitution and by-laws next meeting and resubmit based on new requirements at	At next meeting	Arnica	Everyone

Meeting notes

Meeting called at 9:15am (PST)

Financials

Lead by Arnica and Tawyna

See August 2016-July 2017 Profit and Loss statement and July, 2017 Balance statement

Overview

- Surplus of \$20,000 (unallocated) – these funds have accumulated over last few years.
- Today in bank is \$40,000 – note one payment of \$5,000 coming, so will have \$35,000 at end of March

Commitments comes up

- \$15,000 bill coming from Canadian Humanitarian in July
- \$27,000 in regular donations – wouldn't cover \$30,000 of new cohort of girls

New societies act

Lead by Arnica

- BCs Society Act came into effect Nov 28, 2016 and governs how societies (not-for-profit) are created and run in BC. The Act includes significant updates to allow for more flexibility in how societies operate.
- We have until Nov 28, 2018 to update.
- Need to review constitution and by-laws next meeting and resubmit based on new requirements at.
- New changes that relate to VCS include:
 - Most filing with be electronic
 - Allows for changes of directors and registered office to be made on annual reports as well as by separate filings.
 - Directors have fiduciary duty to act in the best interest of the society and with a view to its purposes. Directors may be personally liable for unauthorized distribution of money or other assets. Directors may be relieved of liability if they reasonably relied on professional advice, and court may relieve the liability of a director who, in the circumstances of the case, acted honestly and reasonably.
 - Directors must disclose material interests in proposed or existing contracts or transactions or in a matter that might put a director's interest in conflict with the director's duties to the society. Disclosures must be recorded and accessible to members.
 - AGM need not be held if all voting members consent to the business.
 - AGM must be held every year with no other timing requirements.

- Arnica has started the changes and will present at next meeting.

Hope for Children

Lead by Arnica

- Timeframe of contract is April 1, 2017 to March 31, 2018 for \$24,800
- Once we receive the report we will send final payment of \$4,000

MOTION 1 above.

Canadian Humanitarian

Lead by Arnica

- Timeframe of contract is October 1, 2016 to September 31, 2019 for \$30,000 per year for three years
- Payments are January 1 and July 1 each year
- Reports are due December 1 and June 1 of each year
- Report on children is sent hard copy – need to figure out how get it electronically

Marketing plan check in

Lead by Arnica

1. Prewrite thankyou cards and send them out with every non-CanadaHelps donation with a paper tax receipt. DONE
2. Change the name of the Love & Hope Centre to the Love and Hope Family Centre. Highlight our family support when speaking of the centre. DONE
3. When safe travel resumes, families will be encouraged to visit the centre as a family. Donors will be encouraged to do a home visit and get to know the family they follow. N/A
4. Send another newsletter to current donors asking them if they would like to encourage a cosponsor, before we post their child for additional sponsorship. DONE
5. Weekly pre-posted pictures of children available for sponsorship. NOT DONE
6. Pictures posted for donor solicitation will be of one child, but the donors will receive a family photo in the future, and some respectful notes on who is in their family. NOT DONE, this is not digital at this point, it will take days to organize and distribute
7. Enable Woinshet to post to Facebook. DONE
8. Get phone or iPad for Yonas / housemother to post to Instagram and Facebook. NOT DONE
9. Preprogram 6 in depth newsletters for the year. FIVE DONE
10. Update the website with new board member profiles NOT DONE
11. Coffee Ceremony Tour NOT DONE

Board Trip to Ethiopia

Lead by Arnica

- Flora, Tawnya, Menbi and Arnica slated to go in April.
- The plan is to spend three days at the Love and Hope Family Centre, including home visits with families.
- Two days or more with the New Life program, including alumni visits. Arnica and Tawnya will
- also spend some time looking at new projects and partners for our excess funds.

MOTION 2 above.

Goals for 2018-2019

Lead by Arnica

Discussion

- What do we want to accomplish? Can we do it? Who will do it?
- VCS tasks that should be (don't have to):
 - Regular newsletters
 - Flora - Individual sponsorship updates twice per year
- Necessary tasks
 - Tawnya – will do quick books; make sure reports are in; send the money
 - Arnica - Monitor contracts; interact with projects; when in Ethiopia will preprogram 52 Instagram posts; produce one annual newsletter
 - Laura - Monitoring donors (contact with donors and contacting when credit card expires)

Partners in the Horn

Lead by Arnica

- Despite our visits and phonecalls, nothing ever transpired as far as a partnership with Partners in the Form of Africa. Recently, Arnica was contacted by one of their directors about taking over Bethel Home. Arnica has called the director but they have been unable to connect so far.

Other

Upcoming meetings

- Friday, June 1, 2018 9:00am (PST)
- Friday, September 7, 2018 9:00am (PST)
- Friday, December 7, 2018 9:00am (PST)